

**STATE OF LOUISIANA
SECRETARY OF STATE**

JAY DARDENNE
SECRETARY OF STATE

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Public Vital Records Available at the Louisiana State Archives

Researchers may obtain any of the following vital records by visiting the Louisiana State Archives Research Library or may request the records by mail. The Archives maintains the following:

- **Orleans Parish birth records for 1819-1907 (births over 100 years ago)*
(Index for 1790-1818, but no records)**
- **Orleans Parish marriage records for 1870-1957 (marriages over 50 years ago)**
(Index for 1831-1869, but no records.)**
- **Orleans Parish death records for 1819-1957 (deaths over 50 years ago)*
(Index for 1804-1818, but no records)**
- **Statewide death records for 1911-1957 (deaths over 50 years ago)***

*The only birth records that are currently available at the Archives prior to 1907 are from Orleans Parish. The only death records currently available prior to 1911 are from Jefferson and Orleans Parishes. Records from Orleans are filed separately from the combined statewide listing of all the other parishes in the state. Records prior to the dates listed above are probably nonexistent unless the parish where the birth or death occurred kept such a record. If the person being researched was Catholic, birth and death information would probably be shown in the records of the church or diocese where that person lived.

** All marriage records, other than Orleans Parish, are maintained by the office of the Clerk of Court in the parish (county) where the marriage license was purchased.

The Archives charges \$5.00 for each certified copy, which includes a *three year search per surname*. Fees must be retained for both successful and unsuccessful searches. Searches are processed by a given year; therefore, a name, place, and date, or a span of three years is required to research a request. Patrons can also obtain a non-certified copy for 50 cents if they conduct their own research at the Archives.

Please see reverse side for application form

For more recent records, contact the Department of Health and Hospitals: Vital Records Registry, P.O. Box 60630, New Orleans, LA 70160; Phone (504) 219-4500, Email vitalweb@dhh.la.gov or visit their web site at www.dhh.state.la.us for more information.

Application For Certified Copy of Public Vital Records

Check only one of the two following categories. Please print information clearly.

1. ___ Orleans Parish birth record (birth over 100 years ago)*

or

2. ___ Orleans Parish/ Statewide death record (death over 50 years ago)*

Name (First, Middle, Last)

Date (If unknown, indicate three year span to be researched) Volume (if known) Page (if known)

City Parish

3. ___ Orleans Parish marriage record (marriage over 50 years ago)**

Groom's Name (First, Middle, Last)

Bride's Name (First, Middle, Maiden Name)

Date (If unknown, indicate three year span to be researched) Volume (if known) Page (if known)

NOTE Please Limit Ten (10) Request Per Mailing

Submit check or money order to: **Secretary of State, Vital Records, P.O. Box 94125, Baton Rouge, LA 70804-9125. Please do not send cash!** Phone (225) 922-2012 for assistance.

Name: _____

Address: _____

City / State / Zip Code: _____

Telephone number (day) including area code: _____

Number of copies requested: _____ Total fees due (\$5 each): _____

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